



In attendance: Mark St. Charles, Patrick Michel, Rich Everett, Sam Theis

SEL CRA STAFF: Phil Biscorner, Cheryl Royster

GUESTS: John Pfeffer

- I. **Call to Order** by Patrick Michel at 6:00pm
- II. **Call to the Public:** None
- III. **Additions to the Agenda: Under NEW BUSINESS** a) Dan Mulvihill. b) Elections c) At Large Member
- IV. **Approval of the Agenda: Motion** to approve the December meeting agenda by St. Charles, second by Everett. **Approved.**
- V. **Introduction of Guests:** John Pfeffer presented the 2015-16 Audit. He thanked the board for the opportunity. PH&P uses the same standards to audit SELCRA as they do to audit a township. When approved by the Board it is sent to the state. Most important is to offer programs and services that don't eat into the equity. Monitor the current budget very carefully and try to start saving more in the savings. Motion to accept the audit by Everett, second by St. Charles. Accepted.
- VI. **Approval of the Minutes: Motion** by St. Charles second by Michel to approve the minutes from the November 2016 Board Meeting. **Approved.**
- VII. **Receive the Financials: Motion** by Everett and second by St. Charles to receive the November 2016 financials. **Received.**
- VIII. **Old Business**
 - a) **MOU with BAS - Facility Concerns** –BAS met with Everett back in May where a vote was taken to place SELCRA behind travel teams in reserving facilities. Level 1 BCE/SCHOOLS. Level2 All travel teams. Level3 All Liv Cty 501c3. SELCRA does not fall into any of these categories. May need to ask the School Board directly.
 - b) **Master Plan** – Biscorner met with Carlisle/Wortman. They are currently starting the process and will be pulling stats from Brighton Township and Green Oak Township. In addition, they will hold a public meeting in each municipality to ask for input. They will do a survey and then present to each municipal board on the findings.
- IX. **New Business**
 - a) **Director Report**

Phil Biscorner submitted his resignation as Director of SELCRA. He received an offer he could not refuse from a nearby community. Motion by Everett, second by St. Charles to accept the resignation. Approved. Motion by Everett, second by Michel to approach our recent second choice to see if he would be interested in accepting the position. Approved.
 - b) **Addition to the Agenda**
 1. **Dan Mulvihill** – Royster presented a letter of resignation from Mulvihill. He thanked SELCRA for the opportunity to serve on the Board for so many years and wishes SELCRA success in moving forward. Motion by Everett to accept the resignation with regrets and thanks for many years of service. Accepted.
 2. **Elections** – Chairperson; moved by Everett to appoint Michel as Chairman. Approved. Vice-Chair; moved by Michel to appoint St. Charles as Vice Chair. Approved. Secretary; moved by Everett to appoint Theis as Secretary. Approved. Treasurer; motion by Michel to appoint Everett as Treasurer. Approved.
 3. **At Large Member** – Resignation of Mulvihill leaves this spot open. To be determined.
- X. **Adjournment** – Motion to adjourn by St. Charles, second by Everett. Adjourned at 6:52pm.

Respectfully submitted, _____



MEETING MINUTES December 14, 2016

Cheryl Royster, Recording Clerk

Sam Theis, Board Secretary

Approved