



## SELCRA Meeting Minutes – July 13, 2016

# Approved

**In attendance:** Patrick Michel, Rich Everett, Mark St. Charles, Cathy Doughty

**SELCRA STAFF:** Cheryl Royster

**GUESTS:** John Conely, Pat Law

- I. **Call to Order** by Pat Michel at 6:30pm
- II. **Call to the Public:** None
- III. **Additions to the Agenda:** None
- IV. **Approval of the Agenda: Motion to change order of Business** – Motion by Everett, second by St. Charles to change 8b (BAS-MOU) to 8c (Articles of Incorporation). Approved. Motion by St. Charles second by Doughty to approve the Agenda for the July 2016 meeting. **Approved.**
- V. **Introduction of Guests** –John Conely attended to see if there were any new updates on the MOU with BAS. Pat Law attended on behalf of St. Pat’s school. They are interested in the skatepark future plans.
- VI. **Approval of the Minutes: Motion** by Everett, second by St. Charles to approve the minutes from the June 2016 Board Meeting. **Approved.**
- VII. **Receive the Financials: Motion** by Doughty and second by St. Charles to receive the June 2016 financials. Received.
- VIII. **Old Business**
  - a) **Skatepark** – Everett, Royster, and Zaske met with St. Pat’s to begin discussing a joint usage plan to repurpose the park into fields for both entities to use. In addition a gateway for vehicular traffic was looked at. Everett discussed the meeting with the Board. He indicated that a tentative budget was discussed with a consensus that a contract would be put into place if St. Pat’s was to donate funds for the renovations. In addition a clause regarding recoupment of funds on a pro-rated basis if the property was to be sold. And in addition, a first right of refusal for St. Pat’s should the property be sold. Board discussed a plan of action for immediate cleanup and overhaul.
    - i) **Water** – Royster
    - ii) **Plans** – Everett will contact Lindhout for previous blueprints
    - iii) **Concrete/Asphalt Removal** – Everett/St Charles will approach contractors.
    - iv) **Halfpipe removal** – Conely will cut
    - v) **Balance Land/Grade** – Phase I will include seed by August
  - b) **Articles of Incorporation** – Everett presented the Second Amended Articles of Incorporation and for discussion regarding how many Board Members from each municipality. Discussion. Motion for a change in By-Laws, by St. Charles for 5 Board members, one at-large, and 4 more of which no less than 1 from each municipality will be an elected trustee. Second by Everett. Approved. Motion by Everett, second by Doughty to change the participant data report and budget request to Feb 15<sup>th</sup>. Approved. Motion by St. Charles, second by Doughty to approve the proposed Articles of Incorporation and take back to their respective boards for ratification.
  - c) **MOU with BAS** – Everett presented the following changes;
    - i) We agree with the 6% of revenue charge payable to BAS as long as SELCRA, and by its nature, the residents of the two townships, do not pay any additional fees above those charged to other “Group A” participants.



ii) Hold harmless clause is acceptable and understandable. We would request that BAS conversely do the same for SELCRA for potential claims arising from facilities/fields maintenance issues.

iii) Regarding third party sponsorship programs, we know of no policies barring such practice run by a township taxpayer sponsored organization as we have run these types of programs for the past five years. We have, therefore, deleted that clause.

Motion by St. Charles to approve and execute the MOU between BAS and SELCRA, second by Everett. Approved. MOU was signed by Vice-Chair Michel and sent to Dr. Gray for presentation to the BAS Board.

**IX. New Business**

**a. New Hire** – Director. Everett spoke on behalf of the hiring committee. Interviewed 3 impressive candidates. Phil Biscorner is the top candidate. Comes from Michigan, most recently Director at a P&R in Florida. Candidate was asked his ideal starting salary and it came back at \$68-\$73k. Current budget does not support that salary. Motion by Everett to offer Phil Biscorner a starting salary of \$60k to be reviewed within 9 months, with Metrics to be determined by the Board, and hire date to be August 15th. Second by St. Charles. Approved.

**X. Director's Report**

**a. Fee Structure** – New fee structure of 30% difference between the In-district and Out-of-District will be presented as a discount. Brochure will list a fee for the program and a discounted fee for Green Oak and Brighton Twp residents.

**b. Brochure** – Finishing up the programming. Partnering with Legacy Center for some exercise programs and with Sky Zone for some great kids activities. Brochure goes to print next week and is mailed by 8/1.

**XI. Adjournment** – Motion to adjourn by St. Charles, second by Michel. Adjourned at 8:02pm.

Respectfully submitted, \_\_\_\_\_  
Cheryl Royster, Recording Clerk

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Dan Mulvihill, Chair