



ZOOM MEETING MINUTES

Approved: February 11, 2021

**Zoom Meeting In attendance:** Patrick Michel, Cathy Doughty, Rich Everett, Mark St. Charles, Shaun Bhajan. **Absent:** None

**SEL CRA STAFF:** Cheryl Royster

- I. **Call to Order** by Michel at 6:31pm
- II. **Pledge of Allegiance**
- III. **Roll Call** – ZOOM Meeting - Michel from home in BT. Doughty from home in BT. St. Charles home in GOT. Bhajan from home in GOT. Royster from SELCRA Office. **ABSENT:** Everett
- IV. **Call to the Public: None**
- V. **Additions to the Agenda**
  - a). None
- VI. **Approval of the Agenda: Motion** to approve the February 2021 meeting agenda by St. Charles, second by Doughty. Roll call vote: **Motion passed – 4-0.**
- VII. **Introduction of Guests:** Zach Dyba - Zoom meeting moderator.
- VIII. **Approval of the Minutes: Motion** by Doughty, second by St. Charles, to approve the minutes from the Jan 2021 Board Meeting. Roll call vote: **Motion Passed – 4-0.**
- IX. **Receive the Financials:**
  - a) **January 2021 Financials – Motion** to receive the January 2021 financials by St. Charles, second by Doughty. Roll Call Vote. **Motion passed 4-0.**
  - b) **Budget Discussion:** Royster referenced the current actuals. Still expects to be in the black on June 30, 2021 by carefully watching payroll and program revenue, but programming is still limited to lower numbers indoor. Some programs are being scheduled but at this time we do not know if they will have enough participants to make a difference in the projected revenues. Royster is at 14 hours per week. Zaske is back at 12 hours per week. Revenue from programming is not enough to bring back Powers at this time.
- X. **Old Business**
  - a. **Meijer Park – attached info sheet**
    - i. **Project – see handout.** Budget has \$24,528 remaining. Staff is not planning to use the field until July to make sure the grass is well established.
      - ~**Fence Spot** is going to be hired to complete the fence reconfiguration. Contract is signed and a deposit was sent.
      - ~**Lighting** will be looked at once the weather breaks.
      - ~**Sign** – Bhajan will contact the company he used for his sign. He also suggests a reflective white coating so the letters are readable at night.
    - ii. **St. Pat’s MOU – see contract attached.** Motion by St. Charles, second by Doughty to approve the St. Patricks School MOU as presented. Roll Call Vote 4-0. **Motion passed.**
    - iii. **Misc.** – Quotes from mowing companies are attached. Going with Sunny Days for a more customizable schedule.
  - b. **Farmers Market – Contract – see attached.** Royster has not heard back from the Chamber. Michel will reach out and schedule a meeting with Pam M from the chamber for the status.
- XI. **New Business**
  - a. **Program Report – see attached.** Baseball/Softball/TeeBall program will be postponed until the next fiscal year (July & Aug), due to the fact that 3 fields at BHS were renovated and will not be usable this



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spring. Flag Football, Tennis, Soccer all open for registration. Facility is approved for the Pistons Camp in August. Zaska is working on scheduling spring outdoor special events.

**XII. Adjournment – Motion** to adjourn by St. Charles, second by Bhajan. Roll call vote: **Motion passed – 4-0.**  
Adjourned at 7:22pm

*Respectfully submitted,*

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Cheryl Royster, Recording Clerk

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Cathy Doughty, Board Secretary