



ZOOM MEETING MINUTES

January 14, 2021

Zoom Meeting In attendance: Patrick Michel, Cathy Doughty, Rich Everett, Mark St. Charles, Shaun Bhajan. **Absent:** None

SEL CRA STAFF: Cheryl Royster

- I. **Call to Order** by Michel at 6:29pm
- II. **Pledge of Allegiance**
- III. **Roll Call** – ZOOM Meeting - Michel from home in BT. Doughty from home in BT. St. Charles home in GOT. Everett home in GOT. Bhajan from home in BT. Royster from SELCRA Office.
- IV. **Call to the Public: None**
- V. **Additions to the Agenda**
 - a). None
- VI. **Approval of the Agenda: Motion** to approve the January 2021 meeting agenda by Everett, second by Doughty. Roll call vote: **Motion passed – 5-0.**
- VII. **Introduction of Guests:** Brian Vick - Zoom meeting moderator.
- VIII. **Approval of the Minutes: Motion** by St. Charles, second by Doughty, to approve the minutes from the Dec 2020 Board Meeting. Roll call vote: **Motion Passed – 5-0.**
- IX. **Receive the Financials:**
 - a) **December 2020 Financials – Motion** to receive the December 2020 financials by Everett, second by Doughty. Roll Call Vote. **Motion passed 5-0.**
 - b) **Budget Discussion:** Royster referenced the current actuals and the revenue loss (refunds) from the November/December Covid19 Gatherings and Masks mandate. Still expects to be in the black on June 30, 2021 by carefully watching payroll and program revenue. Would like to bring Zaska back on Feb 1st, part-time to get ready for Spring programming.
- X. **Old Business**
 - a. **Meijer Park – attached info sheet**
 - i. **Project – see handout.** Budget has about \$25k remaining. Staff is not planning to use the field until July to make sure the grass is well established.
 - ~**Fence Spot** is going to be hired to complete the fence reconfiguration. (see attached quote).
 - ~**Lighting** will be looked at once the weather breaks.
 - ~**Sign** quotes are in the works. Design – see attached.
 - ~**Future Plans** – see attached.
 - ii. **St. Pat’s MOU – see contract attached.** Royster added some language for new usage on both sides. The hold harmless would remain the same. Michel suggested 2 documents... an MOU and the Hold Harmless. St. Charles indicated that an indemnify clause was needed for the parking lot use but as long as everything is in the single document that should suffice; less paperwork. Royster will redo and send along to Harris for his look over. Then bring back to the board for approval at the February meeting.
 - b. **Farmers Market – Contract – see attached.** Royster has not heard back from the Chamber. Michel will reach out to make sure Pam M. is aware that SELCRA would like to continue to manage the market.
- XI. **New Business**
 - a. **Board Elections**
 - i. **Chair – Motion** by Doughty, second by Everett to appoint Patrick Michel as SELCRA Chair. Michel accepted. Roll call vote: 5-0. **Motion passed.**



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- ii. **Vice-Chair – Motion** by Everett, second by Doughty to appoint Mark St. Charles as Vice-Chair. St. Charles accepted. Roll call vote: 5-0. **Motion passed.**
- iii. **Treasurer – Motion** by Michel, second by St. Charles to appoint Rich Everett as Treasurer. Everett accepted. Roll call vote: 5-0. **Motion passed.**
- iv. **Secretary – Motion** by Michel to appoint Shaun Bhajan as Secretary. Bhajan respectfully declined the nomination since he is so new to the board. Motion by Michel, second by St. Charles to appoint Cathy Doughty as Secretary. Doughty accepted. Roll call vote: 5-0. **Motion passed.** Michel requested Bhajan be added to the website and send notification of his appointment to the media.

b. Program Report – see attached. SELCRA is gearing up for spring programming. Plans are to call back Zaskie Part-time beginning February 1st for planning - spring soccer, tennis and Flag Football. Powers will not be called back at this time, due to continuing COVID19 concerns about indoor programming, revenue and the budget.

XII. Adjournment – Motion to adjourn by St. Charles, second by Everett. Roll call vote: **Motion passed – 5-0.** Adjourned at 7:14pm

Respectfully submitted,

Cheryl Royster, Recording Clerk

Cathy Doughty, Board Secretary