



MEETING MINUTES

May 2023

- I. **Call to Order** by Michel at 6:30pm
- II. **Pledge of Allegiance**
- III. **Roll Call - In attendance:** Patrick Michel, Cathy Doughty, Shaun Bhajan, Mark St. Charles **Absent:** Rich Everett **SEL CRA STAFF:** Spiller, Royster
- IV. **Call to the Public:** Open call to the public at 6:31pm – Hearing None – Seeing none. Closed: 6:31pm
- V. **Additions to the Agenda**
 - a). Motion by St. Charles, second by Doughty to remove VIII. b. Motion passed.
 - b). Motion by St. Charles, second by Doughty to move items VIII. c. & d. to be received for discussion under IX. a. Motion passed.
- VI. **Approval of the Agenda: Motion** to approve the May 2023 meeting agenda with the amended items by St. Charles, second by Doughty. **Approved.**
- VII. **Approval of the Minutes: Motion** by Doughty, second by Bhajan, to approve the minutes from the April 2023 Board Meeting. **Approved**
- VIII. **Receive the Financials:**
 - a) **Financials – Motion** to receive the April 2023 financials by St. Charles, second by Doughty. **Received.** St. Charles requested the Budget proposals have a Pro Forma Balance sheet for this year and next 2 years.
- IX. **Old Business**
 - a. **Hometown Proposal**
 - i. **Items VIII. b. & c.** – Staff presented a budget for discussion with the scenario of a move to the Hometown space, and a budget to stay at the current location. Both proposed budgets showed about \$40k of revenue. St. Charles indicated that the Director has been tasked with increasing the offerings and creating a more robust recreation department to serve the residents. A move to a location that allows some additional programming space would be in line with those goals for the Director. **Motion by** St. Charles, second by Doughty to draft a letter of intent to lease the space. (see attached). Bhajan stepped out during the rate per square foot discussion. Roll call vote: St. Charles – yes. Doughty – yes. Michel – yes. **Motion passed.** Bhajan rejoined the meeting. **Motion by** Doughty, second by St. Charles to authorize the SELCRA Chair to submit the letter of intent to the Lessor, and to enter negotiations as discussed. Roll Call Vote: St. Charles – yes. Doughty – yes. Bhajan – abstained. Michel – yes. **Motion passed.**
- X. **New Business**
 - a. **Resolution – Motion by** St. Charles, second by Bhajan to authorize the Board Chair, and the Board Secretary to sign the Special Liquor License for the Backyard Bags and BBQ event. **Motion passed.**
 - b. **Resolution – Motion by** Bhajan, second by Doughty to authorize the Board Chair, and the Board Secretary to sign the Special Liquor License for the Croquet & Cocktails event. **Motion passed.**
 - c. **Resolution – Motion by** St. Charles, second by Doughty to authorize the Board Chair, and the Board Secretary to sign the Special Liquor License for the Growler Brewfest event. **Motion passed.**
 - d. **Director’s Report – see attached.**
 - e. **Program Report – see attached.**
- XI. **Adjournment – Motion** to adjourn by Doughty second by Bhajan. Adjourned at 7:49pm

Respectfully submitted;

Cheryl Royster, Recording Clerk

Cathy Doughty, Board Secretary