



43RD ANNUAL BRIGHTON FARMERS' MARKET

POLICIES AND APPLICATION

Presented by:

The Greater Brighton Area Chamber of Commerce &
1st National Bank

The Brighton Farmers' Market will be open on Saturdays from 8am – 1pm beginning potentially on May 16th, 2020 and running through October 31, 2020. Harvest Fest will be open in the same location as the Farmers' Market on September 26 from 8am – 2pm. The Farmers' Market location is at 200 N. First Street in downtown Brighton. **The exception to this location will take place on September 12th, when the market will be moved to Hyne Street to accommodate The Smokin' Jazz/Barbecue Blues Festival.**

Rules & Regs

Items for sale will be defined as "homegrown" or self-produced by farmer/grower/vendor; "homemade" all processed food products allowed under the "Cottage Food Law", see www.michigan.gov/cottagefood or food made in a licensed food kitchen; "handmade" self-produced from raw materials by artisans, crafters. No manufactured or factory made items will be sold in the market. Services will be in keeping with the Farmers' Market atmosphere. Absolutely no sales will be made after the market closes at 1:00 pm. Stall vendors will be allowed 1/2 hour to load, clean up and leave the market area. All vendors will supply their own equipment. No tables, chairs, brooms, etc. will be available at the market.

Procedure for stall rental: Each space will be rented as an annual, reserved daily or daily rate in accordance with arrangements made. All rental fees must be paid in legal tender (cash or check made payable to the Brighton Farmers' Market. **Credit card payment is accepted with Market Manager.** No substitute vendors will be allowed for vendors not showing, unless authorized by the market manager. All vendors must stay till closing.

Annual Vendors: Those who rent space for the full season (26 market days paid in advance) may set up their space upon arrival at the market. Any annual vendor not occupying their space by 7:40 am forfeits their space for the day unless prior arrangements have been made with the market manager. After 7:40 am, the spaces will be assigned to daily vendors. An annual vendor not able to occupy their space(s) must give notice to the market manager prior to Saturday. Those vendors not giving notice will be charged the daily fee of \$20 per space.

Daily Vendors: Advance reservations for space(s) for a specific time period or specific dates must be arranged with the market manager and paid for in advance by the Thursday before the market date requested. Daily renters will be registered with the market manager before the market opens, to be

assigned a space. Once assigned a space, there will be no changes. Special events will be charged the street fair rate.

Flower Day & Harvest Fest: Any vendor requesting additional space will be charged the street fair rate.

Display of Goods: Displays shall not block the view of nearby spaces or create hazardous conditions to neighboring vendors. Items shall be contained within the line of the space rented. **Note: for those using pop-up tents, a 10' tent will not fit in a 9.5' parking space. You must be able to work this out with your neighboring vendor – or not use one.**

Refuse: Each vendor must dispose of all rubbish from their assigned area. Inspection will be made by the market manager. Under no circumstances is trash to be left. Please note that none of the dumpsters are for the Farmers' Market use. Those vendors selling concessions must supply and dispose of a trash receptacle and be responsible for the disposal of the trash they create. No trash is to be left outside or on top of city refuse containers.

Parking: No parking within the market area except by those authorized to occupy designated rental spaces. Any vendor intending to leave the market before 1:00 pm should notify the market director. Customers are not allowed to drive up to pick up items from your stand. Vendors with extra vehicles will only be allowed to park in the vendor parking area next to the railroad tracks. All other lots must be available for customer parking. No parking along Mill Pond Lane (behind stores). No vehicles are to be driven through the market until closing at 1 pm unless authorized by the market manager.

Walkways: Walkways must be kept clear for free passage of pedestrians.

Bicycles: No bicycles allowed unless they are walked through the market area.

Utilities: Water will be available from the taps at the City Municipal building. Limited electricity will be available.

Other Solicitation: No solicitation or sales will be allowed except in the designated rental spaces. No solicitation or sales may be conducted in the general public area or within 300 feet of the market grounds.

Commissions: No commissions will be charged. Vendors are responsible for their own sales tax and permits required by the local state and federal governments and will abide by all Michigan laws. If you have questions regarding how to acquire a Sales Tax I.D., call the Department of Treasury at 517.373.3200. Copies of licenses should be available onsite.

Annual vendors wishing to hold last year's space must have your application in by April 15, 2020. As of April 20, 2020, open spaces will be assigned to new annual vendors. If you are unable to meet this deadline or have any other questions, please **call Monee Phipps 810.819- 7990 or by email at mphipps@selcra.com**. Farmers' Market map and rates for space rental can be seen on this application.

All vendors must have a current application form on file for 2020. Copies of required licensing and (if applicable) Workers' Compensation must be available onsite.

Please attach copy of Sales Tax License and Workers' Compensation (if applicable).

2020 Brighton Farmers' Market Application Form

Must pay in advance! No refunds. - Annual Vendors: Deadline for Brighton Farmers' Market application is *May 13th, 2020*. Applications should be emailed to Monee Phipps, Market Manager at mphipp@selcra.com. If you are unable to meet this deadline, please call Monee Phipps to let her know if she should hold your space. **After May 13, 2020**, space will be scheduled for new annual vendors.

Name _____

Address _____

City/State/Zip _____

Phone _____ Email: _____

Home Grown Handmade Homemade Cottage Food Licensed Food Kitchen

Please describe your product/s.

Preseason – Paid in advance – potentially May 16 – October 31. \$270.00 (\$11.16 per day)

Prepaid Daily (\$15.00 per day) includes Harvest Fest

Dates Participating _____

Note the total number of spaces and list preferred space numbers from the map below:

Amount enclosed _____

Please mail all checks to Brighton Area Chamber of Commerce: 218 E. Grand River Brighton, MI 48116

