



## MEETING MINUTES

Approved: November 2022

- I. **Call to Order** by Michel at 6:30pm
- II. **Pledge of Allegiance**
- III. **Roll Call - In attendance:** Patrick Michel, Cathy Doughty, Mark St. Charles, Shaun Bahjan, alternate.  
**Absent:** Rich Everett **SEL CRA STAFF:** Royster
- IV. **Call to the Public:** Open call to the public at 6:31pm – Hearing None – Seeing none. Closed: 6:31pm
- V. **Additions to the Agenda**
  - a). Doughty requested a Closed Session. XII. a.
- VI. **Approval of the Agenda: Motion** to approve the November 2022 meeting agenda with the addition of a closed session at XII. a., and adjournment to XIII. by Doughty, second by St. Charles. **Approved.**
- VII. **Introduction of Guests:** Kristen Pfeffer, Pfeffer, Hanniford and Palka, CPA's. 2021-2022 Audit Presentation. Ms. Pfeffer was pleased to present the audit; Unmodified opinion. Highest level for presented Financial Statements. She thanked staff for providing all documentation asked for. **Motion** by St. Charles, second by Doughty to accept the 2021-2022 audit as presented and instruct the auditors to file with the state. **Approved.**
- VIII. **Approval of the Minutes: Motion** by St. Charles, second by Doughty, to approve the minutes from the October 2022 Board Meeting. **Approved**
- IX. **Receive the Financials:**
  - a) **Financials – Motion** to receive the October 2022 financials by St. Charles, second by Bhajan. **Received.**
  - b) **Budget –** Royster spoke to the loss of revenue during the last year. Recommended eliminating Health Care for the 2 FT employees currently receiving it, and offering a stipend to purchase it on their own. St. Charles asked for more information on the cost to do this before any decisions are made.
- X. **Old Business**
  - a. **Master Plan –** Draft was posted for 30 days of review on October 22, 2022. Public Hearing will be held at the Dec 8, 2022 SELCRA Board meeting.
  - b. **Meijer Park –** Royster met with the new manager of the Brighton Meijer. He indicated that there might be some donations in the form of volunteers or grant money for help at the park in the future.
  - c. **Oxford Recovery Center –** Royster met with Andrew Kistner from the ORC to discuss some programming ideas in their facility. Another meeting will be held in the near future to get some specifics such as rental cost, usage days etc.
- XI. **New Business**
  - a. **Program Report –**see attached
  - b. **Daddy Daughter Dance –** Royster mentioned a loss from this event this past June and asked the board whether staff should try again. Consensus is to try once more with only one dance instead of multiple times. Suggested looking for an indoor venue and or a smaller tent setup to save on costs.
  - c. **Banking –** Royster asked for permission to change banks to one with a more favorable position on donations. The State Bank has not donated to any of the programs. The Board was agreeable to this.
  - d. **Dec 8<sup>th</sup> Meeting Location –** Royster asked for the meeting location to be changed to the Brighton Township Board room for the meeting due to the Public Hearing on the Master Plan. Board concurred.
  - e. **Holiday Gathering –** Keep the gathering on Dec 8<sup>th</sup> at TeeBones at 7pm.
- XII. **Closed Session – Motion** by Doughty, second by Bhajan to Enter Closed Session at 7:42pm. **Motion approved.** Out of Closed Session at 8:31pm.
- XIII. **Adjournment – Motion** to adjourn by Bhajan, second by Doughty. Adjourned at 8:34pm

Respectfully submitted:

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Cheryl Royster, Recording Clerk

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Cathy Doughty, Board Secretary