

Notice to Participants

All participants are subject to the SELCRA Code of Conduct. If you wish to review the **Code of Conduct**, please read the PDF to the right.

SELCRA programs are offered to all persons without regard to race, color, sex, national origin, age, creed or ability. SELCRA encourages the participation of individuals with disabilities. In compliance with the Americans With Disabilities Act of 1990, we will make reasonable efforts to accommodate participants with disabilities for our programs. For assistance, email info@selcra.com at least seven days prior to the program or event. All athletic and recreational activities involve some risk of accident or injury. SELCRA does not provide insurance nor does it assume responsibility for accidents or injuries.

Participation in programs and the use of equipment is at your own risk.

Note to the Community

Circumstances are such that some classes will not meet in consecutive weeks as scheduled. We will make every effort to ensure students will receive the total number of sessions indicated. All classes are subject to a maximum and minimum enrollment. You will be notified only if your class is cancelled, full or in conflict. Occurrences beyond our control may necessitate a change of date, room, time, instructor and/or cancellation of a class. Often, conflicts happen without prior notice and we do not have time to notify you. Your understanding is appreciated.

Allergy Info

Please be sure to let us know if you and/or your child have any food allergies or restrictions. We will make reasonable efforts to accommodate participants with food allergies. You may be asked to provide your own food snack.

Background Check Policy

All staff/volunteers are required to pass background checks before employment or participation in any SELCRA programs. If you wish to review the **Background Check Policy**, please read the PDF listed above.

Resident Discount Fees

SELCRA is not affiliated with the Brighton Area Schools. Anyone who resides in the participating member municipalities; Brighton Township or Green Oak Township will receive a discount for some programs. Anyone who resides outside of these municipalities will be considered a "non-resident" and be required to pay full price to participate in programs.

Photo Release Policy

Enrollment in SELCRA sponsored programs authorizes SELCRA, its employees and contractors, to take your photograph for use in future brochures, flyers, documents, displays, and other publications, website, and on social networking websites. SELCRA will not sell, use or authorize others to use such photographs for commercial purposes.

Program Cancellation Notification System/Inclement Weather Policy

The safety and welfare of all employees and participants is of the utmost importance. This notification system has been designed to give guidance to employees, coaches, officials and participants in activities, as well as renters of SELCRA facilities. This system was created to give general guidelines. Employee judgement may be exercised in certain situations, and some determinations/cancellations may be made at the facility or on the fields. Cancellations may occur due to inclement weather, heat index, outside restrictions or unacceptable facility conditions. Please view the PDF above entitled "**Program Cancellation Notification System**" for specific details. Cancellations will be listed on Social Media and sent in an email. Due to the volume of participation individual phone calls will not be made.

Registration & Non-Sufficient Fund Fees

You can register by Mail-In, Walk-In or Online. Complete on-line registration available at www.selcra.com. SELCRA accepts Discover, VISA, Mastercard or American Express. **NOTE: There is a non-refundable 3% convenience fee whenever you use a credit or debit card. However, that fee will be fully**

refunded if a class is cancelled by SELCRA. Make all checks payable to "SELCRA". A \$25 fee will be assessed to all returned checks.

ALL SELCRA registrations are solely intended for the person(s) registered and are **NON-TRANSFERABLE**. This includes but is not limited to programs, classes, sports, leagues, special events and camps.

Refund Policy

All refund requests are charged a \$10 cancellation fee. Any refunds requested after the first class/program are charged the cost of the first day, plus the cancellation fee.

Classes/Programs - NO REFUNDS will be given after the second scheduled class/program.

Leagues - NO REFUNDS will be given after the first practice for all youth sports leagues. If a refund is requested before the first practice and after uniforms are ordered there will be a \$15 uniform fee assessed along with the \$10 refund fee.

Special Events - REFUNDS for special events or one day programs must be made 48 hours in advance. Convenience fees are not refunded unless the program is cancelled by SELCRA.

For a refund, please follow these steps:

1. Cancellations must be made **BY PHONE, E-MAIL, OR IN PERSON.**
2. Contact the SELCRA Office immediately to allow time for someone else to register for the class/program.
3. All requests must be made before 2:00 pm on the last working day prior to the beginning of the second scheduled class/activity.

Refunds will be paid in full when classes are cancelled by SELCRA. There is no refund or reduction of fees for classes missed by students. No refunds paid in cash. Refunds take 1-2 weeks to process. **Note: There is a non-refundable 3% convenience fee whenever you use a credit or debit card. However, this fee will be fully refunded if a class is cancelled by SELCRA.**

If a class is cancelled due to weather, mechanical failure, or other unexpected problems, an effort will be made to schedule a make-up. If it is not possible to provide a make-up time, no partial refunds will be given.